

**FENA EXECUTIVE BOARD MEETING MINUTES**

**Approved: (XXXXX)**

<p>NAME OF GROUP: <b>FENA Executive Board</b>          DATE: 20 January 2010          LOCATION: Ocean Convention Center Room 204a, Daytona, FL          TIME STARTED: 8:10 AM ENDED: 9:34 AM          ATTENDEES: Mari Hoover-McGarry, Keith McKernan, Dottie Hindman, Terri Repasky,          Darleen Williams, Rolf Dominikow, Andi Foley, Larry Williams,          Leona Stout-Demps, Tyler Adams.</p>	<p>FACILITATOR: Mari Hoover-McGarry          RECORDER: Andi Foley</p> <p>** See Secretary's file for supportive material.</p>
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ITEMS DISCUSSED	ACTIONS	PERSON/GROUP RESPONSIBLE	DATE DUE
Call to Order	Meeting was officially called to order	Mari Hoover-McGarry	Completed
Verification of Quorum	Verification was confirmed, Parliamentarian	Dottie Hindman	Completed
Approval of Minutes (**)	<p>October 2009 Executive Committee minutes presented.            Motion to approve as written: Dottie Hindman            Second: Keith McKernan  <b>Passed</b></p> <p><b>2010 FENA CLO:</b> 15 members attended representing 8 chapters. 2 or 3 unrepresented chapters had attended ENAs SLO/CLO.</p>	<p>Mari Hoover-McGarry            Andi Foley</p>	Completed.
Treasurer's Report (**)	<p>Quarterly report presented.            Discussion of finances related to 2009 budget.            1099s still needed.            West Coast and Manasota still have not responded.            One W9 needed from Palm Beach County.            Motion to approve as reported: Andi Foley            Second: Keith McKernan  <b>Passed</b></p> <p>2010 FENA budget presented. Discussion.            Motion to approve as amended: Keith McKernan            Second: Rolf Dominikow  <b>Passed.</b></p>	<p>Rolf Dominikow</p> <p>Mari Hoover-McGarry</p>	Completed.

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Strategic Plan 2010 (**)	<p>Again thanks to Darleen and Larry Williams for making arrangements and hosting the meeting.</p> <p>FENA 2010 Strategic Plan presented.</p>	Mari Hoover-McGarry	Will present to State Council
ENAF	<p>Requesting state donations at a per-member rate.</p> <p>Suggest a donation amount be set in advance.</p>	Mari Hoover-McGarry	Will present to State Council.
General Assembly	Suggest a \$595 delegate stipend for 2010 GA. Will announce to State Council.	Mari Hoover-McGarry	Will present to State Council
Parliamentarian Report (**)	<p>Presented drafts of new policy “Website Postings” and addendums to current “Credit Card Policy” and “Standard Financial Coverage/Reimbursement Policy.”</p> <p>Motion to approve as presented: Andi Foley Second: Keith McKernan <b>Passed.</b></p> <p>CPA requests conflict of interest policy. Dottie Hindman will work on this request.</p>	Dottie Hindman	Completed.
Bank of America	<p>Discussed ongoing issues with BoA. Example: GOENA still be charged non-use fee despite use by the chapter.</p> <p>Suggest allowing chapters to consider moving to another bank / credit union with FENA’s EIN if BoA continues to create challenges. The current FENA bylaws and procedures do not specify a bank that must be used. Chapters are encouraged to use the same bank as FENA.</p>	Mari Hoover-McGarry	Will present to State Council
ENPC Receipts	<p>Missing \$250 worth of ENPC receipts</p> <p>Motion to reimburse Cindy Garlesky \$250.00 without receipts: Dottie Hindman Second: Keith McKernan <b>Passed.</b></p>	Mari Hoover-McGarry	Completed.

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FENA Meetings	Suggested FENA consider changing meetings to 3 times per year to coincide with FLEMS or change to another day during the FLEMS meeting. This request is due to conflicts with FLEMA meetings such as Access to Care and Trauma which are held on Wednesdays.	Terri Repasky	Will present to State Council
Adjournment	<p>With no further business to discuss, a motion was made to adjourn the meeting at 0934.  Motion: Tyler Adams  <b>Passed.</b></p> <p>Next Exec Board meeting to be held in April 2010 – location and date to be announced at State Council meeting.</p>	Mari Hoover-McGarry	Completed