

FENA STATE COUNCIL MEETING MINUTES

Approved: 20 April 2010

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| <p>NAME OF GROUP: FENA STATE COUNCIL DATE: 20 January 2010 LOCATION: Ocean Conference Center Room 204A, Daytona, FL TIME STARTED: 10:09 AM ENDED: 2:22 pm ATTENDEES: Mari Hoover-McGarry, Keith McKernan, Dottie Hindman, Terri Repasky, Darleen Williams, Rolf Dominikow, Andi Foley, Larry Williams, Leona Stout-Demps, Marlene Bachrach, Dave McGarry, Tyler Adams, Lynda Tiefel, Maureen Powers, Barbara Vernoski, Paula Davis, Amy Paratore, Cindy Garlesky, Linda Ball, Maria Rynning, Naxcie Merchant, Ann Brown, Nancy Maho, and ENA BoD guest Jason Moretz.</p> <p>Teleconference option not available for this meeting.</p> | <p>FACILITATOR: Mari Hoover-McGarry RECORDER: Andi Foley</p> <p>** See Secretary's file for supportive material.</p> |
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| ITEMS DISCUSSED | ACTIONS | PERSON/GROUP RESPONSIBLE | DATE DUE |
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| Call to Order | Meeting was officially called to order | Mari Hoover-McGarry | Completed |
| Verification of Quorum | Verification was confirmed, Parliamentarian | Dottie Hindman | Completed |
| EMS Speaker: Update on Access to Care | Position paper on FLEMS.com. Please review and comment to Chief Mike Patterson (EMSchief@putman-FL.com) or Amy Paratore. | Chief Mike Patterson | Completed. |
| Approval of Minutes (**) | October 09 minutes presented Motion to approve as amended: Tyler Adams Second: Keith McKernan Passed | Mari Hoover-McGarry Andi Foley | Completed. |
| Recognition from 2009 FENA officers | Thanks from Keith McKernan to: Those who served with him on the board and as committee chairs. Thank you from Mari Hoover-McGarry to Keith McKernan for his service as 2008-2009 FENA President and continuing service to FENA. | Keith McKernan Mari Hoover-McGarry | Completed. |

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| Update from ENA BoD Jason Moretz (**) | <p>Strategic Plan update for 2010. Available online www.ena.org.</p> <p>Approved ENA budget.</p> <p>Injury Prevention name included in Institute for Quality and Pt Safety.</p> <p>New EN Resources (free to members) forthcoming.</p> <p>Capnography and Family presence.</p> <p>ED Benchmarking tool in collaboration with McKesson.</p> <p>CPEN review coming via collaboration with MC Strategies.</p> <p>CPEN review book forthcoming.</p> <p>ED Nurse core competencies being developed.</p> <p>More data analysis occurring r/t managing ED violence</p> <p>Establish work team to investigate course administration in underdeveloped countries.</p> | Jason Moretz | Completed. |
| Treasurer's Report (**) | <p>Quarterly report presented.</p> <p>Discussion of finances related to 2009 budget.</p> <p>1099s still needed.</p> <p>West Coast and Manasota still have not responded.</p> <p>One W9 needed from Palm Beach County.</p> <p>(**) 2010 budget presented.</p> <p><u>Delegate honorarium will be \$595 for the 2010 GA.</u></p> <p>Motion to approve report and budget as presented: Tyler Adams</p> <p>Second: Darleen Williams</p> <p>Passed</p> <p>Annual financial report due from Chapters to FENA treasurer by April FENA meeting.</p> <p>Motion to approve request from Parliamentarian for total of three nights hotel reimbursement: Tyler Adams</p> <p>Second: Darleen Williams</p> <p>Passed.</p> <p>Motion to increase members' reimbursement from \$129 per night to \$150 per night for state council meetings: Rolf Dominikow</p> <p>Second: Tyler Adams</p> <p>Passed.</p> | Rolf Dominikow Mari Hoover-McGarry | <p>Report & Budget Completed.</p> <p>Annual Financial report due by Chapter to FENA Treasurer before or at April FENA meeting.</p> <p>Motions completed.</p> |

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| Update from Office of Trauma | Susan McDevitt from Tallahassee spoke to update FENA regarding the Strategic Plan. Strategic plan and Trauma Statistics available online for review. Trauma triage criteria being examined for revision. | Susan McDevitt | Completed. |
| Lunch (**) | Lunch – provided by Irrimax Corporation rep Lionel Ortiz-Santini. | ALL Lionel Ortiz-Santini | Completed. |
| Quorum | Re-verified | Dottie Hindman | Completed. |
| Change in agenda | Motion to alter agenda to accommodate committee meetings and reports as needed: Terri Repasky Second: Keith McKernan Passed. | | |
| Parliamentarian Report (**) | Presented of new policy “Website Postings”. Motion to approve as presented: Andi Foley Second: Mari Hoover-McGarry Passed. Presented draft addendum to current “Credit Card Policy” Motion to approve as presented: Andi Foley Second: Tyler Adams Passed. Presented draft addendums to current and “Standard Financial Coverage/Reimbursement Policy.” Motion to approve as presented: Andi Foley Second: Mari Hoover-McGarry Passed. | Dottie Hindman | Completed. |
| Committee Reports | Awards / Scholarship: Will be updating and posting the 2010 scholarships before the next FENA meeting. FENA will post “best practice” suggestions from 2010 award recipients. Trauma / Peds (**): Position paper available on Pediatric care. Found on the www.ena.org website. Planning ENPC / TNCC instructor courses for the 2010 year. Volunteer Resources: no report. | Committee Chairs | As indicated in “Actions” section. |

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| Committee Reports | <p>Disaster Mgmt: no report.</p> <p>Education/SESS: April 7-11, 2010 in Myrtle Beach, SC. FL is doing publicity. Larry Williams and Leona Stout-Demps are co-chairs for SESS. Will continue to be electronic marketing instead of paper for mailings. Will be trying to market in the JEN and ENA Connection. Flyers for hotel information will be posted to FENA website soon. Pre-Sessions will be CPEN and CEN reviews and CATN.</p> <p>Fundraising: Considering fundraising booth at Scientific Assembly in 2010 (San Antonio) and 2011 (Tampa). Also considering a fundraising booth at SESS to promote 2011 ENA Scientific Assembly</p> <p>Student Nurse Relations: List / blog low activity. School visits planned in Orlando area. Will be participating in the NSNA conference in Orlando in April.</p> <p>ENCARE / Injury Prevention: Materials from previous resources will be provided to current committee chairs to augment training.</p> <p>General Assembly / Nominating: planning to have delegate application online for completing and submitting. Information (estimates) available on the ENA website regarding the number of GA delegates</p> <p>Government Affairs: Sharon Reuter goes to DC next Friday,. A conference call is planned for mid February to update the web site and to decide how best to support the current booster seat bill.</p> <p>EMS Advisory Council (**): Discussed impact on Psych care and Induced Hypothermia cardiac patients from the field into the ED. Disaster mgmt group is rolling out the EM System for EMS tracking / reporting. Access to Care committee evaluating diversion and also on-site clinics for</p> | Committee Chairs | As indicated in "Actions" section. |

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| Committee Reports | <p>disaster management.</p> <p>Media Relations: no report.</p> <p>EMS-C liaison: Information forthcoming about specifics regarding the ED nurse and care of the pediatric care.</p> <p>Communications / Informatics: no report.</p> <p>Membership: no report.</p> <p>Advanced Practice: New Chair – Paula Davis has accepted position. CNS competency will be completed in spring.</p> <p>Certification: no report.</p> <p>Motion to approve committee Chair / co-chair as amended: Terri Repasky Second: Tyler Adams Passed.</p> | Committee Chairs | As indicated in “Actions” section. |
| Dates for April 2010 | <p>April 20 (Tuesday) in Orlando – Mari Hoover-McGarry will determine if FCEP meeting space is available. Motion to hold April FENA meeting as above: Terri Repasky Second: Andi Foley Passed.</p> <p>June FENA meeting will be held with EMS in Orlando: date TBD October FENA meeting may be with EMS... date and location TBD</p> <p>ENA: Feb 17-21 in Chicago for Leadership September 22-25 in San Antonio for Scientific Assembly October 10-16 Emergency Nurses Week.</p> | Mari Hoover-McGarry | Completed. |
| Announcements | <p>Lantern Award – First award in Sept 2011 Psychiatric online education – available ~ September 2011</p> | Mari Hoover-McGarry Andi Foley | Completed. |

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| | <p>Call for comments of ANAs 2nd Edition of the Nursing Standards of Practice.</p> <p>FENA plans to apply for the ENA state council award. Will forward criteria to committee chairs and chapters.</p> <p>Jacksonville area seeking help with TNCC / ENPC classes. Directed to FENA website for email addresses.</p> | | |
| Adjournment | <p>With no further business to discuss, a motion was made to adjourn the meeting at 2:22 p. Motion: Andi Foley Passed.</p> <p>Next State Council meeting to be held on April 20 in Orlando at location to be decided (Probably FCEP offices) more information to be announced on FENA website ASAP.</p> | Mari Hoover-McGarry | Completed |