

FENA EXECUTIVE BOARD MEETING MINUTES

Approved (**)**

Draft

<p>NAME OF GROUP: FENA Executive Board DATE: 19 October 2011 LOCATION: Dr. Phillips Hospital TIME STARTED: 0825AM ENDED: 0955AM ATTENDEES: Mari Hoover-McGarry, Dottie Hindman, Terri Repasky, Keith McKernan, Dennise Mathis, Lara Alexander</p>	<p>FACILITATOR: Mari Hoover-McGarry RECORDER: Dennise Mathis ** See Secretary's file for supportive material.</p>
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ITEMS DISCUSSED	ACTIONS	PERSON/GROUP RESPONSIBLE	DATE DUE
Call to Order	Meeting was officially called to order	Mari Hoover-McGarry	Completed
Verification of Quorum	Verification was confirmed, Parliamentary	Dottie Hindman	Completed
Approval of Minutes (**)	April 2011 minutes presented Motion to approve: Keith McKernan Second: Dottie Hindman Passed	Mari Hoover-McGarry	Completed
Treasurer's Report (**)	Quarterly report presented. Motion to approve as written: Keith McKernan Second: Dennise Mathis Passed	Mari Hoover-McGarry	Completed
Parliamentarian Report (**)	Bylaws amendment was presented. Florida Emergency Nurses Association Financial Coverage/Reimbursement was presented. Motion to approve: Terri Repasky Second: Dennise Mathis	Dottie Hindman	Completed
Old Business			
Board of Nursing Hearing regarding sedation	Will be introduced again in January at the meeting in Ft. Lauderdale. Mari Hoover-McGarry will be attending.	Terri Repasky	Ongoing
Strategic Plan Review (**)	Reviewed Strategic plan	Terri Repasky	Ongoing

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Delinquent Reports	3 Chapters have still not sent a financial report. Will Stress at New Leaders Orientation that reports are due January 31 and that Chapters must be compliant. If Chapters do not send report then file without them. December 31 is the deadline for the 1099 forms.	Mari Hoover-McGarry	Ongoing
SESS	Dissolved original board. Having financial difficulty. Discussion to leave SESS and join Emergency Medicine Learners Resource Center. To be voted on at State Board Meeting.	Mari Hoover-McGarry	Ongoing
New Business			
Leadership	ENA Leadership will be in Fort Lauderdale in 2013. Mari Hoover- McGarry has been appointed as the onsite liaison.	Mari Hoover-McGarry	Ongoing
New Chapter	Request to start Emerald Coast Chapter due to having to travel 3 hours to get to a chapter meeting. Will discuss further at State Meeting.	Mari Hoover-McGarry	Ongoing
Strategic Plan 2012	Mari Hoover -McGarry suggested that the board decide on a date to work on the Strategic Plan.	Terri Repaski	Completed
Adjournment	With no further business to discuss, a motion was made to adjourn the meeting at 0955 . Motion: Terri Repasky Second: Dennise Mathis Passed. Next Exec Board Meeting to be held on January 17, 2012 in Daytona from 0800-1000. Location to be announced.	Mari Hoover-McGarry	Completed