

ITEMS DISCUSSED	ACTIONS	PERSON/GROUP RESPONSIBLE	DATE DUE
Leona Stout-Demps' Request	Motion made in lieu of receiving money for airline ticket FENA will reimburse Leona Stout-Demps for two additional hotel nights at Leadership Conference in New Orleans following FENA guidelines. Leona Stout-Demps to submit documentation of cost comparison. Motion made to approve as written: Sheri Cook Second: Lara Alexander Passed	Terri Repasky	February 2012
Treasurers Report	Discussed the possibility of opening separate bank account for Trauma and Peds which will take effect after the next meeting.	Lara Alexander	May 2012
Old Business			
State Achievement Award	FENA applied for the State Achievement Award.	Terri Repasky	Completed
FCEP Relationship/ClinCon	Larry Williams has agreed to work with FCEP on Symposium by the Sea and ClinCon Working closely with FCEP on Moderate Sedation	Terri Repasky Larry Williams	
New Chapter Application	The Emerald Coast would like to start a new chapter. They held a meeting and turned in all appropriate paperwork. Executive Board recommends approval of the Emerald Coast Chapter.	Terri Repasky	Ongoing
New Business			
Strategic Plan (**)	Terri Repasky presented the Strategic Plan	Terri Repasky	Ongoing
Review of Minutes	Motion made to view future FENA minutes on line and stop making copies of minutes. Will also show minutes on projector screen at State meetings. Motion made to approve as written: Dennise Mathis Second: Lara Alexander Passed	Dennise Mathis	Ongoing
Deletion of Committees	National ENA has deleted several committees. Motion made to delete Volunteer Resources, Student Nurse Relations, Media Relations, and Certification to align with National. Discussion to keep Certification as a task force since Florida is one of the few states working with BCEN to substitute national certification for state required CE for license renewal.	Terri Repasky	Completed

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	Motion made to approve as written: Lara Alexander Second: Sheri Cook Passed		
Certification Task Force	Motion made to create a task force for Certification. Motion made to approve as written: Second: Passed	Terri Repasky	Completed
Press Secretary	Motion made to develop new core leadership groups to include press secretary along with Committees that are already in place which includes: Awards and Scholarships, Advance Practice, Communications, Disaster Management, Education, Fundraising, General Assembly, Government Affairs, IQSIP/Injury Prevention, Membership, Trauma, and Peds Motion to approve as written: Sheri Cook Second: Lara Alexander Terri Repasky appointed Pattie Stadler as Press Secretary	Terri Repasky	Completed
New Committee Chairs(**)	Terri Repasky reviewed all of the appointed chairs for the committees.	Terri Repasky	Completed
New Web Design	Michael is working to update and redesign the website.	Michael Bonn	Ongoing
Reconfiguring Agenda	Executive Board Meeting will meet from 8:00 till 9:45. Committee meetings will meet from 10:00 till 11:00. Chapter Representatives must attend the committee meetings. FENA meeting will convene at 11:00.	Terri Repasky	Completed
Next Meeting	Chapter Leaders Orientation will be April 26 and FENA meeting will be April 27 in Orlando. Meeting location to be announced.	Terri Repasky	Completed
Chapter Leaders Orientation	Discussed the presentations and who will present	Terri Repasky	April 2012
Tent Cards	Terri Repasky made name cards for the Executive Board and will make name cards for all of the committee chairs attending State Meeting	Terri Repasky	Ongoing
Board Liaisons	Terri Repasky will get Michael to update the Regional Chapters with Board Liaisons for each chapter	Michael Bonn	Ongoing

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Spreadsheet for Attendance	Secretary to make a spreadsheet to document and track attendance of the Officers, Chairs, Chapter Representatives at State Council meetings.	Dennise Mathis	Ongoing
Adjournment	With no further business to discuss, a motion was made to adjourn the meeting at 0945. Motion: Mari Hoover McGarry Second: Dennise Mathis Passed. Next Exec Board meeting to be held on 4/26/2012 at 8:00. Location to be announced	Terri Repasky	Ongoing