



<b>ITEMS DISCUSSED</b>	<b>ACTIONS</b>	<b>PERSON/GROUP RESPONSIBLE</b>	<b>DATE DUE</b>
New Business: Delegate responsibility for Membership	Suggested Co-Chair be appointed for Membership Chair position to help maintain all current responsibilities and liaison to inactive chapters or chapters with low activity.	Chris Ochinero and Darleen Williams	July meeting
Credit Cards	Challenges faced from Bank of America. Plan to continue research and continue using current debit cards.	Mari Hoover-McGarry	Ongoing
Investments	Based on income from current investments, Darleen Williams suggested considering deposit to investment annually to protect FENA financially present and future. Suggested to benchmark with other similarly sized states. Concern raised by Keith McKernan to maintain cash reserve to cover expenses. Re-initiated conversation about hiring CPA to advise regarding investments.		Ongoing
SESS	Darleen Williams announced Mari Hoover-McGarry's tremendous accomplishments regarding vendor funding for SESS – our first DIAMOND vendor!	Darleen Williams and Mari Hoover-McGarry	Completed
Implement Financial Committee	Suggested by Darleen Williams. Keith McKernan suggested function is more that of Executive Board. Suggested holding separate Executive Board meeting to specifically discuss financial planning, umbrellas, and cash reserves and how to manage tax status.	ALL	See below.
Financial Planning	To determine plan. Schedule meeting of Executive board. To do list in preparation for meeting: Darleen Williams: checklist for chapters. Keith McKernan: investigate CPA Co. Mari Hoover-McGarry: CPA Co. and Tax-exempt info Andi Foley: Rationale / responsibility for belonging / declining FENA umbrella Chris Ochinero: investigate CPA Co. Dottie Hindman: Check by-laws / SOP for compliance and possible need for related amendments.	ALL	Meeting planned for July 17 after FENA

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Strategic Planning	<p>Website: Discussion regarding maintaining website to be up-to-date. Keith McKernan informed Board of website limitations and capabilities. Manasota webmaster , Jessica Vets, volunteered to help. Suggested to appoint her co-chair of Infomatics committee. Also create better link from .net to .org</p> <p>Tax-exempt status: To be discussed in July at Financial Planning meeting</p>	<p>Keith McKernan</p> <p>Mari Hoover-McGarry</p>	Ongoing
Delegate application	Online form has been updated. Shirts to be provided to new delegates.	Darleen Williams and Chris Ochinero	Will update online form ASAP.
ENAF	ENAF challenge request \$1 per member. We have budgeted \$1000 for fundraising for the year. Will bring to members for decision on how to address challenge from ENAF.	ALL	State Council meeting
Adjournment	<p>With no further business to discuss, a motion was made to adjourn the meeting at 0950.</p> <p>Motion: Keith McKernan Second: Mari Hoover-McGarry <b>Passed.</b></p> <p>Next Exec Board meeting to be held on 7/17/07 from 0800-1000 at ClinCon in Orlando, room to be announced.</p>	Darleen Williams	Completed