

Florida Emergency Nurses Association

Executive Board Meeting Minutes

July 11, 2006

Attendance: Darleen Williams- President, Keith McKernan- President Elect, Rhonda Warren- Secretary, Chris Ochiner- Immediate Past President, Cindy Garlesky, Melissa Adamson, Candace Bromley, Paulette McKernan, Rachelle Zahniser

Recorded by Rhonda Warren

Topic	Discussion/Actions/Notes	Person/group responsible	Due Date
Called to order 8:05			
Minutes	Minutes will be presented when completed. Motion by Darleen, Second by Keith- Passed		
Treasures Report	Presented by Cindy Garlesky in Mari-Hoover McGarry's absence. Reviewed and accepted.		
Old Business			
ENA Education Grant Money	The \$2,000.00 in Education grant money that was provided to each state council from national ENA was allocated to TNCC and ENPC courses. National is requesting accounts of the money expenditures. The money was used to cover expenses of two ENPC and one TNCC course. A letter will be sent to National Headquarters delineating the use of the grant money. National plans to publish this information in <u>Connections</u>	Darleen	
State Web Site	* Officer information is still outstanding as well as pictures to highlight the officer of the month. Picture will be taken today and liaison information confirmed.		
National Awards	* Frank Cole will be awarded the ENA Life Time Achievement Award due to his involvement with the ENA. Our Nomination for Dottie Hindman will be held. Instead it was discussed that Dottie be recognized at the state level with a Lifetime Achievement Award for her involvement and dedication to FENA. It was recommended that the award include her lifetime membership, if she does not currently have one, as well as plaque. This will be brought to the State Council for vote		
Review of Strategic Plan	* This year, ENA will sponsor two officers for the State Leaders Orientation December 7 th through December 10 th at National Headquarters. It was discussed that the entire executive board go for the orientation and training. Last year, this time allowed the Executive Board the opportunity to review and improve FENA's Strategic Plan. Once again, the Executive Board will recommend at the State Council meeting to sponsor the other two state officers for this trip. * As part of the 2006-2007 Strategic Plan, it was discussed that each committee provide goals and a list of the committee members. Committee Chairs will be requested to complete this information today.		
Chapter Deactivation	National has sent notification that two chapters have been deactivated. The Southwest Florida Chapter and the Treasure Coast Chapter have not reported annual information to		

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	National ENA. The state liaisons for those chapters, Rhonda Warren and Darleen William, respectively, have made multiple attempts to locate and contact any officers or individuals to prevent the deactivations. Both parties were unsuccessful in contacting responsible parties. It was suggested that the Chapter membership based from zip code and chapter assignments be contacted by FENA via a post card and e-mail attempt to alert those individuals directly involved affording the opportunity for an individual in that chapter to assume the leadership role, or be reassigned another chapter. This will be brought up for discussion at the State Council.		
Polo Shirts	Denise Evers is in possession of the Polo shirts. It was discussed that they be placed on the state web site for sale. Pam Bromley had this order of shirts designed for FENA. She will be the contact person if future needs arise.		
Awards	Paulette identified that 12 applications for FENA sponsored awards had been received. All 12 have met the requirements; there are enough awards to honor all applicants.		
Nominations	The term of State Secretary is up for election for 2007, Parliamentarian is left vacant Sandy Davis has resigned from Parliamentarian –elect. Paulette McKernan agreed to assume that role with Chris Ochinerio as a second. It was recommended that two copies of Robert’s Rules be purchased for the incoming parliamentarians to utilize. Motion will be brought to the State Council.		
State Support for resolutions	Darleen has received several requests from states and individuals to officially sponsor several proposed resolution statements. Due to the lack of information, no official state sponsorship for any proposals has been provided.		
National General Assembly	Florida will be awarded 34 Delegates and 2 Alternate Seats. To date, there are 34 applications for Delegate status.		
Foundation Request to FENA	National has requested each state donate a piece of jewelry that represents their state be used in the silent auction to be held in the vendor hall at the Scientific Assembly in San Antonio. The value of the article is requested to be at least \$100.00. The foundation has also requested the state to donate a Cruise basket, as we had provided last year. It was discussed and Paulette made a motion to decline the request for the donation of the Cruise, Second by Melissa and approved to take to State Council as proposed.		