

ITEMS DISCUSSED	ACTIONS	PERSON/GROUP RESPONSIBLE	DATE DUE
<p>Old Business: General Assembly Delegate Dinner</p>	<p>Darleen asked for a critique of the state delegate dinner. Exec Board members felt the discussions presented were beneficial. A recommendation was made that the dinner be served before the general discussions are held since many delegates are very hungry by then. There was a concern that delegates might leave before the discussions. It was decided that in order to meet the delegate requirements, the delegates must stay until the completion of the discussions. There were also discussions on the need to clarify who is eligible to be a "guest" at the delegate dinner meeting. It was decided that the dinner is for delegates and alternates only. Active FENA members and all others who are neither a delegate nor alternate must pay for the meal unless previous arrangements have been approved by the Exec Board.</p>	<p>All</p>	<p>11/17/06</p>
<p>Foundation donation/Thank you</p>	<p>The ENA Foundation sent Darleen Williams a formal letter thanking FENA for their donation of jewelry to the silent auction.</p>	<p>Darleen Williams</p>	<p>Completed</p>
<p>Judy Kelleher birthday flowers</p>	<p>Darleen Williams received a card from Judith Kelleher thanking FENA for the flower arrangement sent to her for her birthday. A picture of the arrangement is posted on the FENA website.</p>	<p>Darleen Williams</p>	<p>Completed</p>
<p>Dottie Hindman Thank You note</p>	<p>Darleen shared a card she received from Dottie Hindman thanking FENA for the Lifetime Achievement Award and recognition.</p>		
<p>Web site</p>	<p>Darleen has pictures taken of the FENA officers. She will e-mail them to the individuals so they can pick the one they want posted on the website. A bio for each officer will include their national, state and local ENA chapter positions held over the last 3 years, as well as their current job title.</p>		

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Old Business continued:	Darleen expressed an interest in developing a FENA past president list on the website.	Darleen Williams	On going
New Business: ACEP and ENA response to triage death in Illinois	Darleen distributed a letter reprinted from the ACEP website and a copy of the response from Nancy Bonalumi from the ENA website. Further info will be released from the ENA as it becomes available.	Darleen Williams	Ongoing
State Leaders Orientation and Strategic Planning	Will be held in Des Plaines on December 10-12, 2006. Darleen would like to have the FENA officers meet on 12/7/06 for a strategic planning meeting. The focus for next year will be to continue improving communications to the FENA membership.	FENA Officers	12/7-12/10, 2006
Leadership Meeting	Will be held in Boston, MA from Feb 22 – 25, 2007.	Darleen Williams	2/7/07
Fund Raising	Darleen stated that Rachelle Zahniser has suggested that both the long-sleeved delegate shirt and the white and peach-colored FENA polo shirts be made available for purchase on the FENA website. Pictures of each would be posted along with prices and ordering information. The idea will be presented to the State Council today.	Darleen Williams	Ongoing
IRS Information/Tax exempt status	Darleen received a letter from the IRS claiming that FENA had not filed income tax for 2006. After talking to them, Darleen learned that our paperwork included the wrong GEN numbers. Mari Hoover-McGarry will talk to Marlene at National to confirm that we are submitting the correct numbers. Keith McKernan informed the Board that we are still in the process of receiving our tax exempt status.	Darleen Williams Mari Hoover-McGarry Keith McKernan	Immediately Ongoing

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Adjournment	<p>With no further business to discuss, a motion was made to adjourn the meeting at 0950. Motion: Keith McKernan Second: Dottie Hindman Passed.</p> <p>Next Exec Board meeting to be held on 1/24/07 from 0800-1000.</p>	Darleen Williams	Completed