

Florida Emergency Nurses Association

State Council Meeting Minutes

April 12, 2006

Meeting Location: Sand Lake Hospital, Orlando FL	
Attendance: Darleen Williams- President, Keith McKernan- President Elect, Mari Hoover-McGarry- Treasurer, Rhonda Warren- Secretary, Chris Ochiner- Immediate Past President, Dotti Hindman- Parliamentarian, Terry Repasky, Paulette McKernan, Candice Bromley, Pam Bromley, Cindy Garlesky, Linda Ball, Pat Epifanio, Catherine Heimbecher, Andi Foley, Marlene Bachrach, Denise Evers, Wayne Hodges, Glenda Wright, Amy Paratore, Guest: Debbie Perryn, Cathy Currier, Liz Fowler, Dave McGarry, Joanne Haldis	
Called to order: 10:17 A.M.	Recorded by Rhonda Warren
Quorum Verified by Dottie Hindman	

Topic	Discussion/Actions/Notes	Person/group responsible	Due Date
Breakfast	<ul style="list-style-type: none"> • Sponsored by Sand Lake Hospital 		
Review of Minutes	<ul style="list-style-type: none"> • Minutes from January 25, 2006 meeting were reviewed, no additions or amendments. • Motion to accept the minutes as provided made by Terry Repasky, second by Keith McKernan. Motion passed. 	-----	-----
Treasure's Report	<ul style="list-style-type: none"> • Treasurer's Report read by Mari Hoover-McGarry (see attached) Motion to accept the treasures report made by Larry Williams, second by Sandy Davis. Motion passed 		
Leadership Meeting Highlights and Updates	<ul style="list-style-type: none"> • National election will begin in May. <ul style="list-style-type: none"> ○ A "Candidate Forum" was held at Leadership in Austin, with over 200 members attending. Candidates for President, Secretary, Treasurer and Broad of Director candidates were introduced to the assembly. The candidates were given a set period of time to respond. The "Candidates Forum" was recorded and each state President was provided a copy of the DVD to distribute to chapters. 	Financial Task Force: Darleen Williams, Mari Hoover-McGarry, Dottie Hindman, Chris Ochiner, and	7/1/2006

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	<ul style="list-style-type: none"> ○ Discs were provided to chapter presidents to take the information back to the local level. ○ Paulette McKernan was acknowledged for her candidacy for the Board of Directors, she is one of 16 candidates running for 3 positions. ○ Darleen Williams was acknowledged for her candidacy for the Nominations Committee, she one of six candidates running for this committee. ○ Each candidate's biographical information is also available on the ENA web site at ENA.org. ● Chapter leaders were encouraged to get the members to vote, either electronically or by written ballot. ● National has recommended for state to utilize debit cards vs. third party pay back for member traveling expenses. It has also recommended revising reimbursement procedures to mimic national policy. After discussion it was recommended that a subcommittee be formed to review National's recommendations and develop a draft of the States changes as recommended and seen feasible by the state executive board. ● National ENA is now suggesting financials be covered by a CPA and the issue of chapters be included in the state financial report and individual chapter accounts be merged with the state. However, National has not clearly made specific recommendations either way. There was also discussion in regard to the Trauma/Pedi account and the ENCARE accounts. This money could be more liquid if transferred to the FENA account. This will be reviewed in the Sub committee task force. The Task force will also investigate procedural recommendations for chapters to 	Keith McKernan	

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	<p>merge with the state for umbrella liability coverage related to financial issues vs. incorporating the individual chapters as well as other options that will need to be addressed for compliance with changes at the state and national level.</p> <ul style="list-style-type: none">• Once again at the Leadership Conference, the discussion of liability insurance under 501C3 status was discussed. National covers states but not local chapters. Discussion as to whether Florida local chapters were insured is not clear. The state falls under the national liability insurance policy, but chapters per national are not, unless they are incorporated into the state. There is still some confusion as to coverage and how that will occur. It was recommended that no chapter make any changes, that an advisory board at the state level investigate the options for the chapter, formulate a step by step plan for the chapters to take back to their local chapter to discuss and vote as to the actions they wish to take.		

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Amendment to FENA Bylaws	<ul style="list-style-type: none"> • FENA Executive Board in following example set forth by national streamlined the committee structure to respond to the needs of FENA members. The amendment drafted reflecting the structural change was presented for discussion. • Changes reflect the change in committee structure as of January 2006. The stream lining of committees is in conjunction with the Nation ENA streamlining committees to improve the functioning status of the organization. The amendment will present to the General Assembly of state representatives for review, comments and vote. • After discussion and explanation a motion was made by Keith McKernan to accept the amendment to FENA Bylaws Article X as proposed in the draft form set forth by the executive committee. Second by Mary Hoover-McGarry. Motion was passed. 		
Bylaw revisions for National	<ul style="list-style-type: none"> • Requests have come to Darleen Williams to have Florida ENA support proposals for ENA Bylaw changes to be presented to the General Assembly in September in San Antonio. The most recent request was from representatives from North Carolina to support an amendment for retired nurses to be exempt from membership dues. There were several areas in question. Darleen did not offer support due to the fact that there were several areas of concern not clarified in the timeline provided. However, it was discussed that there may be occasions in the future in which support may be requested. Request for guidance was requested by Darleen Williams as to how to proceed. • A motion was made by Larry Williams that if needed in the 		

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	<p>future to approve the President of FENA be the recipient of information and request of support, that the President be responsible to disseminate the information to the Executive Board and when appropriate individual committee chairs and committee members could be contact for input and discussion of the issue and when deemed appropriate by majority support will be rendered. Motion Seconded by Terry Repasky. Motion was passed.</p>		
SESS	<ul style="list-style-type: none"> • Larry reported Florida SESS Committee has obtained 45 confirmed vendor contracts and approximately 12 to be signed or paid. • The conference is in Savannah on May 19th with pre-session on May 17 and 18th. • Hotel has been booked and alternative list of hotels have been compiled and made available to those inquiring about rooms. • SESS is nationally recognized and attended by National ENA leaders. • Florida SESS committee is responsible for coordinating the Vendor hall set up and registration of vendors. There is a large commitment from the committee members in the preparation and the follow through on the plan for the vendor hall. In the past, SESS has provided reimbursement to 2 members from each state. It was discussed that more than 2 people need to be present to make the entire conference plan come together. • A motion was made by Rhonda Warren that FENA support travel expenses, hotel expenses and \$30.00 per day per committee member for meals, for 4 days; for up to six (6) FENA members working the assigned SESS committee. 	<p>Committee members that will be responsible for the work at the vender hall for SESS are;</p> <p>Darleen W. Larry W. Chris O. Mari H Dave M. Rhonda W.</p>	

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	<p>Motion was seconded by Keith McKernan and passed</p>		
Florida DMAT	<ul style="list-style-type: none"> • John Capprio EMT, from Florida DMAT-5 was present to request the support of FENA in obtaining local chapter support to the DMAT effort. • Currently there are 6 DMAT regions in Florida; each DMAT has 150-200 members, from medics, nurse and MD's. Tours of duty and responsibilities were discussed. • Mr. Capprio provided a hand-out for local chapter presidents to contact their local DMAT manager if interested. 		
Lunch	<ul style="list-style-type: none"> • Provide by Stryker, with an in-service on the Stryker M-class and advanced design of the current Stryker stretchers for patients greater than 600 pounds. 		
Committee Reports	<ul style="list-style-type: none"> • Due to the conflict in location and time of meetings many FENA members are not able to attend and report committee meeting time during our State Council meeting. A motion was made by Larry Williams to investigate the feasibility of changing the FENA meeting to another day of the 4 day ClinCom meetings. Motion was seconded by Pat Epifanio. Motion was passed. • Darleen identified that many factors must be taken into consideration, however for future FENA meetings, this would be investigated and if possible accommodations would be made 	Darleen will contact the State EMS planning office and discuss our concerns and needs	July 1, 2006
EMS Advisory	<ul style="list-style-type: none"> • No report 		
Advance Practice	<ul style="list-style-type: none"> • No report 		
Communication	<ul style="list-style-type: none"> • FENA is working with the webmaster to improve turn around on updates to the Web site. Keith will be 	Keith will communicate	July 1,2006

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	<p>discussing our expectation with the webmaster and if improvement is not made, it was discussed that FENA should investigate possibility of changing webmasters.</p> <ul style="list-style-type: none"> • 48 hour turn around for updates was discussed as satisfactory turn-around time. 	<p>with the webmaster our expectations and concerns for improvement</p>	
Fundraising	<ul style="list-style-type: none"> • White and peach colored polo shirt made up with the FENA logo by Pam Bromely, they are available for sale for only \$25.00 per shirt. Denise Evers assumes responsibility for shirts • The deadline for registering to sponsor a state booth at the National Scientific Assembly in San Antonio is June 9th. After discussing the responsibility of staffing a booth and additional responsibility, it was decided not to have booth. 		
Membership/Nominating	<ul style="list-style-type: none"> • Question over person in charge of the merged committees due to bylaws not permitting Co-chairs. Chris Ochinerro will assume the leader role and Pam will be second in line. • Delegate applications for Annual Meeting were reviewed, applications were available to chapter leaders, and the application will also be available on the web site by April 14, 2006. • Office of Secretary is up for nominations, position currently held by Rhonda Warren, nominations to be reviewed at the next meeting for an October vote 	<p>Delegate applications to be on website by April 14th, 2006</p>	<p>Keith McKernan- Application are on web sited-completed</p>
Injury Prevention	<ul style="list-style-type: none"> • No report 		
Awards and scholarship	<ul style="list-style-type: none"> • Dottie Hindman is nominated for Life Time 		

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	<p style="text-align: center;">Achievement award</p> <ul style="list-style-type: none"> • Paulette encouraged that FENA provide nominations for every award offered at the national level. • Current awards available form the state are CEN certification and CEN re-certification • 4 Scholarship Awards 		
SESS	<ul style="list-style-type: none"> • Darleen is resigning from the SESS Executive Board due to other commitments. She has submitted Larry Williams name as her successor. A motion was made by Rhonda Warren that Larry Williams name be named as Darleen's replacement to the SESS Executive Board. Motion second by Chris Ochinero. Motion passed. 		
Trauma/Peds	<ul style="list-style-type: none"> • Instructor courses were held in January at Memorial Hospital System in Hollywood, FL. as well as Halifax Hospital in April • Changes in the American Heart Association ACLS/BLS will have a little impact on ENPC. It will affect only one chapter and an information sheet will be sent to instructors. • Currently when instructors teach ENPC and TNCC CECH is provided from national. National does not submit the information for these courses to CE Broker. Individuals can self submit the hours, it is suggested that they not use the Florida provider number when doing this because for some reason it is rejected. After discussing the administration of CE Broker it was recommended that the provider number be left out of the self submit process, and the hours will be approved. Pat Epifanio will draft a letter for course directors to 		

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	provide to participants to help them self submit to CE Broker.		
Adjourned	<ul style="list-style-type: none">• Motion was made by Rhonda Warren to adjourn, second by Dotti Hindman. Motion passed• Next Meeting July 11th in Orlando, Location to be announced.		